

PUYALLUP VALLEY GEM & MINERAL CLUB 2019 CLUB VENDOR SHOW INFORMATION

SHOW INFORMATION

The Puyallup Valley Gem & Mineral Club's annual show will be held **Friday, Saturday and Sunday, May 31st, June 1st, & 2nd, 2019 from 10:00AM to 5:00PM each day**. Show location is at the Swiss Park; 9205 198th AVE E; Bonney Lake, WA 98371.

FACILITY INFORMATION & FEES

Visit Swiss Park's website at: <http://www.tacomaswiss.com/> for detailed information about the Park (rates are subject to change). There are multiple overnight camping options available, many with full RV hookup. If you are spending the weekend, contact the Park Meister for rates based on your individual needs **AS SOON AS POSSIBLE**. Vendors/Guests using hookups of any type must pay the appropriate fees directly to the Park Meister Steve Anderson @ 253-862-1142.

RAFFLE CONTRIBUTION

We would appreciate a contribution to our Show Raffle held on Sunday afternoon. Please include two business cards (to be displayed along with the item(s) in the raffle case with your donation. Typically, we request this donation during check in on Thursday so the raffle display case can be completed before the show begins.

HALL SECURITY

We have limited security during day time hours only and assume no liability for damages due to fire, theft, or vandalism that may occur at any time during your stay. The Hall doors will be locked at 6:00 PM Friday and Saturday nights, and the alarm system will be engaged.

VENDOR CHARGES & RENTALS

To **reserve vendor space(s)** an **\$85.00 non-refundable deposit is required by March 31st 2019**, and no applications shall be accepted without the minimum \$85.00 deposit. The balance of a vendor's contracted fee is due **prior to set up and there are no assumed reservations**. Spaces are prioritized by postmark and applications received after all spaces are filled and/or after March 31st may be placed on a waiting list. If a cancellation occurs or additional space becomes available, it will be offered in the order applications were received.

INDOOR VENDORS

Indoor Vendors have a 1,000-Watt limit for lighting their tables/booths. LED lighting is strongly suggested. For ease of set up, electricity and 8 foot tables are provided at \$85.00 each. Vendors must provide their own skirting, signage and lighting. **Do not move the tables in your assigned space without approval from the Show Director.**

OUTDOOR VENDORS

Space is available by the booth in 10 ft. x 10 ft. increments at \$85.00 each. Each vendor must furnish their own table(s) and roof protection from the weather. Vendors must provide their own skirting, signage and lighting. Electricity may be available in some spaces, with fees paid directly to the Park Meister, Steve Anderson @ 253-862-1142.

VENDOR SET UP/TAKE DOWN

SET UP: Thursday from 11:00 AM to 6:30 PM. Hall vacate hour is 7:00 PM. Finishing touches to your space on Friday morning shall be completed before the show start time of 10:00 AM.

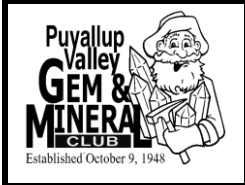
TAKE DOWN: Begins at 5:00 PM Sunday. **DO NOT BLOCK THE LOADING DOCK DURING TAKE DOWN.**

ARRIVAL

All vendors shall check in at the Hall entrance upon arrival. Information will be made available at that time for loading and unloading. During the show, vendors shall adhere to all parking instructions. Multiple restrooms are available with wheelchair access.

SWISS PARK QUIET TIME AND BEHAVIOR

Quiet time during the Show at the Swiss Park is between 10:00 PM and 8:00 AM. During that time, Vendors shall not engage in, or allow guests to engage in, loud events, noise, music or conversations resulting in disruption, harm, injury or damage to persons or property. The consumption of excessive amounts of alcohol or any drugs is strictly prohibited. Any loud or disorderly conduct will result in immediate expulsion from the Show premises. **If any Vendor and/or offending parties do not leave when directed by a Puyallup Valley Gem & Mineral Club representative or a Swiss Park representative, 911 will be called. The offending Vendor(s) will not be allowed to participate in future Shows. The Vendor(s) and/or offending parties will be held responsible for any disruption, harm, injury or damage on or to the premises**



PUYALLUP VALLEY GEM & MINERAL CLUB 2019 VENDOR CONTRACT PLEASE PRINT CLEARLY

BUSINESS NAME: _____
CONTACT NAME: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
PHONE: _____ EMAIL: _____
BUSINESS LICENSE # _____

Name(s) and phone numbers of additional Vendor authorized persons allowed in the Vendor Space:

NAME: _____ PHONE: _____
NAME: _____ PHONE: _____

PLEASE FILL OUT YOUR SPACE RENTAL REQUEST HERE

I am requesting INDOOR *** space. Reserve # _____ - 8' table(s) @ \$85.00 each for a total of - - \$ _____
I am requesting OUTDOOR space. Reserve # _____ - 10'X10' booths at \$85.00 each for a total of - - \$ _____
*** NOTE: LIMIT OF 3 – 8' TABLES PER INDOOR VENDOR TOTAL AMOUNT PAID: \$ _____

VENDOR AGREEMENT

By signing this Contract, the Vendor agrees to the following conditions for the show:

- I must return this signed contract with a minimum of an \$85.00 non-refundable deposit by March 31st and pay any remaining balance prior set-up, on Thursday May 30th 2019.
- I will not leave my assigned area before the show closing time of 5:00 PM Sunday unless I have made special arrangements with the show Director and it does not disturb or cause disruption for other Vendor, guests or customers.
- I will have my current business license available for possible audit.
- I have read, understand, and agree to abide by all requirements, times, rules, and directions as specified in the "Show/Vendor Information" page 1 of this contract.

SIGNATURES

An authorized member of the Puyallup Valley Gem & Mineral Club will sign this Contract after it is returned with the vendor's signature and minimum deposit. With these signatures the Contract becomes valid and binding and copy will be returned to the vendor

Please **make checks payable to PVG&MC** and mail to **P.O. Box 134, Puyallup, WA 98371**
To assure prompt processing, clearly indicate **CLUB SHOW** on the outside of your envelope.

Vendor's Signature Date

PVG&MC use only
Amount received \$ _____ Cash Check (# _____) Date: _____
Balance due _____

Puyallup Valley Gem & Mineral Club Show Coordinator Date